

Fullness = 0% (flat) to 100% (6" box pleats); 50% is customary

Top finish = Snap Hooks, S-hooks, or Tie-lines; Valances = tack-on or tie-lines

Bottom finish = chain pocket, pipe pocket, or none

Chain pocket is customary for all curtains over 8' tall; pipe pocket is customary for flat curtains such as scrims and cyc's

BID#: _____

JOB#: _____

For Office Use Only

Request for Quote/ Curtain Specifications

Project Name: _____

CONTACT INFO and NOTES: _____

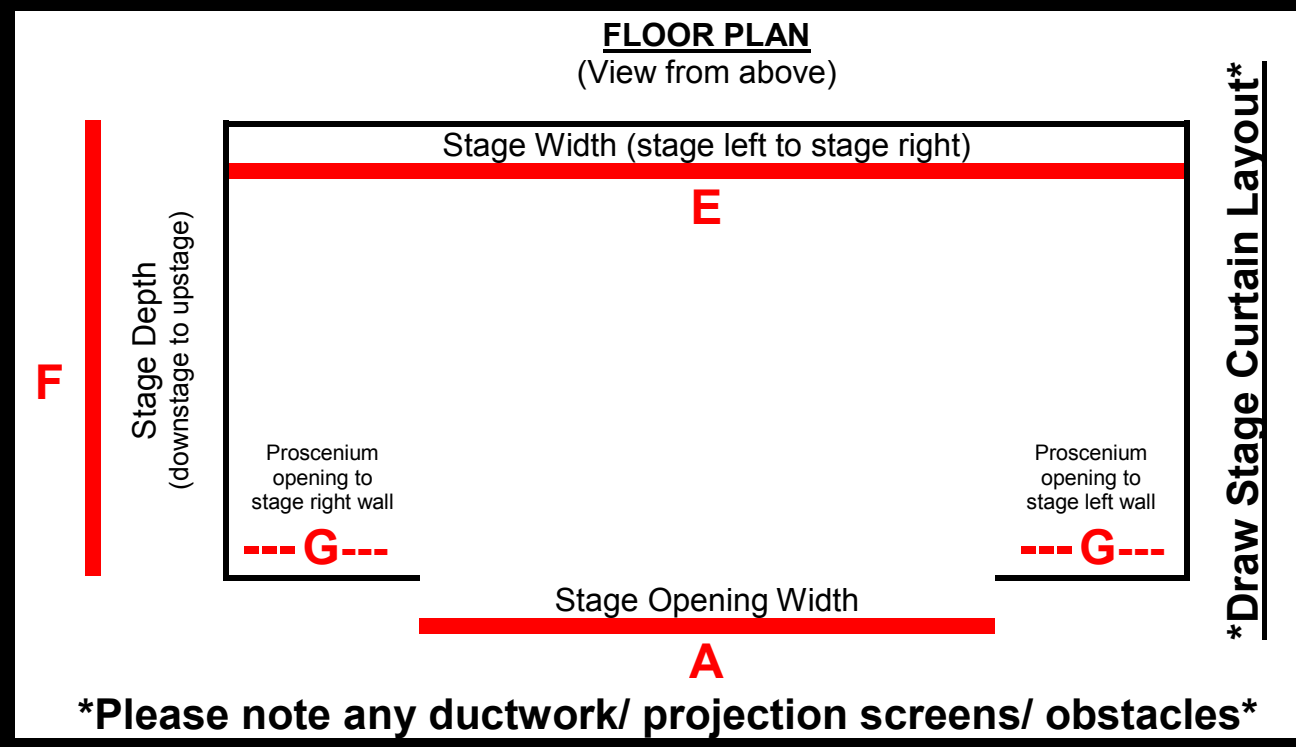
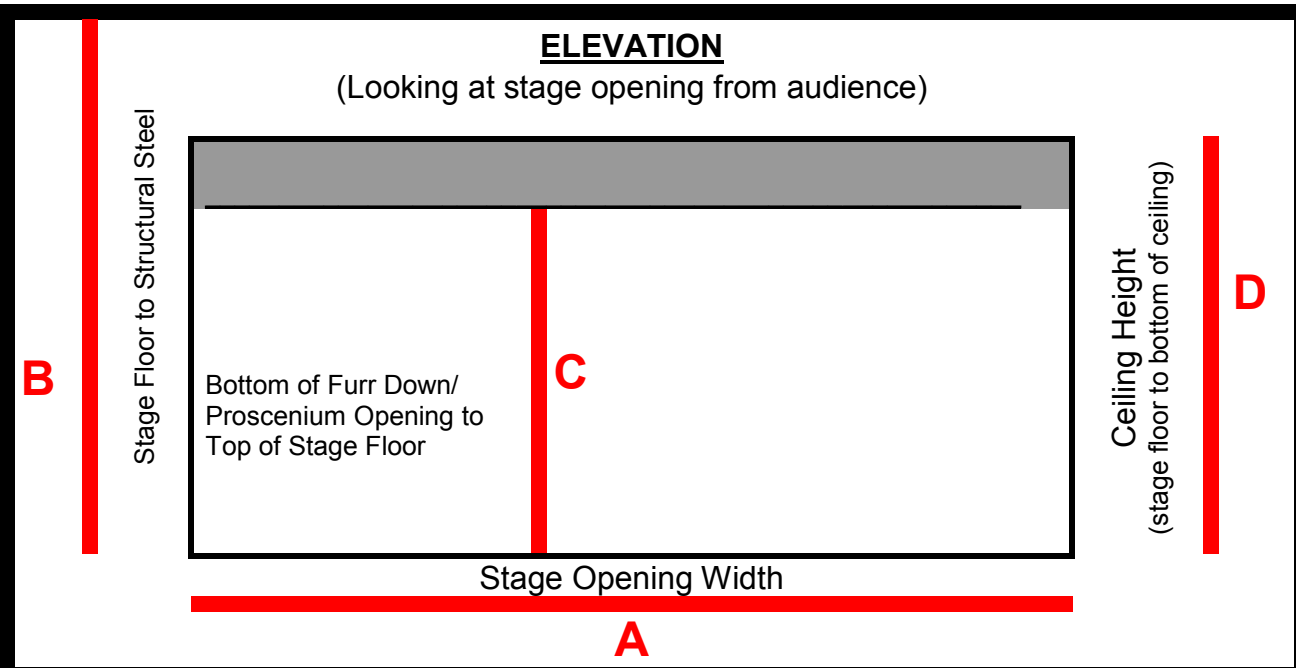
Date of Request for Quote: _____

Address: _____

City: _____ Owner: _____

Curtain	Width (In feet and inches)	Height (In feet and inches)	# of Sections/ Panels	Fullness	HEMS (in inches)			FINISH	
					On-stage	Off-stage	Bottom	Top	Bottom
Valance									
Front Curtain									
Rear Curtain									
Sides/ Legs									
Border/ Teaser									
Mid-Stage Traveler									
Tormentors									

Curtain	Fabric/ Material to be used	Fabric Color	Lining Material (or "None")	Lining Color (as applicable)	Required Track/ Batten (New or existing? Track or batten? Pivots? Etc...)
Valance					
Front Curtain					
Rear Curtain					
Sides/ Legs					
Border/ Teaser					
Mid-Stage Traveler					
Tormentors					



Complete this page if you would like us to quote the cost of your curtains based on dimensions of the stage/ room.

Sketch your desired layout in the Floor Plan drawing below.

Be as specific as possible, but we understand if you do not know how you want your valance attached or cannot climb in the ceiling to measure the structural steel height. 😊 See drawings to the left for details of customary measurements. Feel free to contact us for clarification or assistance.

A: Stage Opening Width _____

B: Structural Steel Height _____

C: Furr Down Height is _____

D: Ceiling Height is _____

E: Stage Width _____

F: Stage Depth _____

G: Stage Wall to Opening _____

CEILING OVER STAGE IS: (Circle one)

Acoustic tile Sheetrock/ Gypsum Board

None

VALANCE ATTACHMENT: (Circle one)

Tied to Pipe Batten

Tacked to the Proscenium Opening/ Furr Down